

STATE OF TEXAS §
COUNTY OF POLK §
CITY OF LIVINGSTON §

MINUTES
REGULAR MEETING
CITY COUNCIL
FEBRUARY 14, 2023
5:00 P.M.

The City Council of the City of Livingston, Texas convened in regular session in Council Chambers at City Hall at 5:00 P.M., February 14, 2023, with the following members present:

Judy B. Cochran)	Mayor
Alan Cook)	Councilmembers
Raymond Luna)	
Elgin Davis)	
Clarke Evans)	
Billy S. Wiggins)	City Manager
Ellie Monteaux)	City Secretary/Assistant City Manager
James Wright)	City Attorney

and the following others present:

Chief Matt Parrish)	Livingston Police Department
Lt. Marty Drake)	
Ginger Hendrix)	Livingston Housing Authority
Janie Kessler)	

Emily Wooten) Polk County Enterprise

Mayor Cochran called the meeting to order at 5:00 P.M. and called on Alderman Evans to open the meeting with prayer and the pledges.

It was moved by Alderman Evans and seconded by Alderman Cook that the minutes of the regular meeting of January 10, 2023 be approved. All present voted aye.

Police Chief Matt Parrish presented the City of Livingston Police Department 2022 Racial Profiling Report to the Council in accordance with Article 2.314(b) of the Texas Criminal Code of Procedure. The City Manager advised that there is no action required by Council on this item.

The City Manager presented the City of Livingston Police Department Policy additions and amendments for approval. Police Chief Matt Parrish reviewed the proposed amendments and advised Council that there are no new policies included with the submission. It was moved by Alderman Cook and seconded by Alderman Davis that the amendments and additions to the City of Livingston Police Department Policy be approved as presented. All present voted aye.

(Matt Parrish and Marty Drake retired from the meeting.)

The City Manager advised Council that bids were opened February 2, 2023 for the annual inspections and maintenance of the Livingston Substation and the Ogletree Substation. With the transfer of ownership of the substations that became effective October 1, 2022, the City is responsible for the expense of the operation and maintenance of the electric substations including the annual inspections and maintenance. Jarod Taylor, the City's Electrical Engineer with Delta Consulting, Inc., prepared the bid specifications and requirements for the annual inspections and maintenance. Two bids were received - Power Engineering Services (an incomplete bid) and Dashiell Corporation in the amount of \$44,110.00. Jarod Taylor has reviewed the bids and has recommended award of the project to Dashiell Corporation. Based on the recommendation of the City Manager and project engineer, it was moved by Alderman Evans and seconded by Alderman Luna that the Dashiell Corporation bid be accepted as being deemed most advantageous to the City and that the contract for the electric substation annual inspections and maintenance project be awarded to Dashiell Corporation for a total base bid of \$44,110.00. All present voted aye.

The City Manager presented a request for approval of two electric vehicle charging stations including one to be installed at Holiday Inn Express at 120 Southpoint Lane and one to be installed by Tesla at 1155 E. Church Street. The charging station at Holiday Inn Express would be metered through the existing electric service account of the hotel. The Tesla installation would be an 8-bay supercharger station at the Best Stop convenience store located at 1155 E. Church Street and would be a separately metered customer account. The charging stations are reselling City electric power which requires authorization by the City under the current electric rate ordinance. Based on the recommendation of the City Manager, it was moved by Alderman Luna and seconded by Alderman Davis that the installation of the two electric vehicle charging stations be approved, as presented. All present voted aye.

The City Manager advised Council that Mayor Cochran will sign the order for the City's General Election to be held on May 6, 2023 for the purpose of electing three (3) Councilmembers.

The City Manager presented a proposed resolution to establish election procedures for the General Election to be held May 6, 2023. It was moved by Alderman Cook and seconded by Alderman Luna that the resolution, as introduced, be approved and adopted. All present voted aye.

The City Manager advised Council that Mayor Cochran will sign the Notice of General Election for the City's General Election to be held on May 6, 2023 for the purpose of electing three (3) Councilmembers.

The City Manager presented an interlocal agreement with Polk County for use of election equipment and services to be provided by Polk County Clerk's office for the General Election ordered to be held May 6, 2023. It was moved by Alderman Cook and seconded by Alderman Evans that the Interlocal Agreement between the City and the County for the use of the county-owned voting equipment and election services be approved. All present voted aye.

The City Attorney requested that Item IV. Presentation to City Council by Ms. Carrie J. Hill to Request Modification of September 14, 2021 Final Order of Abatement of Unsafe and/or Dilapidated Buildings at 154 Banks Drive and Item V. Discussion and Consider Possible Action to Modify September 14, 2021 Final Order of Abatement of Unsafe and/or Dilapidated Buildings at 154 Banks Drive be held until later in the meeting as Ms. Carrie J. Hill is not present at this time.

The City Manager presented the Accounts Over \$500 for approval. It was moved by Alderman Luna and seconded by Alderman Cook that the accounts over \$500.00, as submitted, be approved for payment. All present voted aye.

The City Manager reported on the following items:

A) Events

Livingston Area Fire Training School - Opening Ceremony to be Held Saturday, February 25, 2023 at 8:00 A.M.

Livingston Farmers & Artisan Market - Held at Anniversary Park on 1st and 3rd Saturday each month 9:00 AM to 1:00 PM beginning Saturday, March 4th

Livingston Main Street's Meet & Greet - Thursday, March 9 at Across The Tracks, 309 N. Jackson. Doors open at 5:00 PM.

Friends of the Library Book Fair - Friday, March 17 from 10:00 AM to 2:00 PM

Livingston Trade Days - Saturday, March 18 and Sunday, March 19 at Pedigo Park featuring the annual Spring Outdoor Expo on Saturday

Trinity-Neches Livestock Show - March 27 thru March 31 at Barney Wiggins Memorial Park

Easter Eggstravaganza - Saturday, April 1 at Pedigo Park

B) Sales Tax - The February sales tax report from the State Comptroller for the month December reflects \$508,897.05, an increase of 2.18% over December, 2021.

C) Update of Projects and Development - The City Manager provided an update of current projects and development.

D) City of Livingston May 6, 2023 General Election - The deadline to file an application for a place on the ballot is Friday, February 17th at 5:00 P.M. The deadline for a write-in candidate to declare candidacy is Tuesday, February 21st at 5:00 P.M.

E) Recreation - City Staff is researching the following recreational activities: Disc Golf, Youth Bicycle Jump Zone Area and Pickleball Courts

F) General Land Office CDBG-MIT Application - The application for the Community Development Block Grant Disaster Recovery Program CDBG-MIT Regional Mitigation has been successfully submitted by Langford Community Management Services, the City's grant administrator.

Mayor Cochran returned to Agenda Item IV. Presentation to City Council by Ms. Carrie J. Hill to Request Modification of September 14, 2021 Final Order of Abatement of Unsafe and/or Dilapidated Buildings at 154 Banks Drive and Item V. Discussion and Consider Possible Action to Modify September 14, 2021 Final Order of Abatement of Unsafe and/or Dilapidated Buildings at 154 Banks Drive.

The City Attorney advised Council that Ms. Carrie J. Hill had requested to be placed on the agenda for today's meeting and that he confirmed with Ms. Hill the date and time of the meeting. Discussion regarding the status of the pending appeal. The City Attorney advised that he will contact the district court and request that a hearing be set regarding the appeal. The City Manager left the meeting room and returned to advise Council that he checked the parking lot of the municipal complex and found no one waiting and that he also checked with the police dispatcher who confirmed that no calls had been received from Ms. Hill. The City Attorney advised Council that he checked his telephone messages and email and there were no communications from Ms. Hill regarding her nonattendance at today's meeting.

There being no further business to come before the City Council, it was moved by Alderman Cook and seconded by Alderman Luna that the meeting be adjourned at 5:37 P.M. All present voted aye.

SIGNED:


Judy B. Cochran, Mayor

ATTEST:


Ellie Monteaux, TRMC, MMC, CPM
City Secretary/Assistant City Manager

